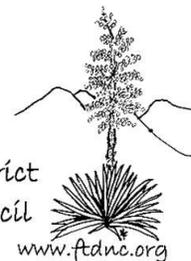


Alisa Clairet
Daniel Davis
Dawn Jacobs
Jaycynda Trifone-
Woodruff
Jess Lewis

Kelly Rose
Kevin Davis
Laurie Thoms
Michael Carpenter
Sharon Washington
Joshua Jeffrey

Foothill Trails District
Neighborhood Council



GENERAL MEETING MINUTES

March 16, 2017, 7:00 PM TO 9:00 PM

Lake View Terrace Recreation Center, 11075 Foothill Blvd., Lake View Terrace
Regular meetings are scheduled on the third Thursday of each month at 7pm

Administrative Tasks (10 minutes)

1. Call to order and Pledge of Allegiance 7:22pm
2. Roll call, attendance report and declaration of a quorum. Kevin, Josh, Daniel, Dawn, Alicia, Josie, Jaycynda, Laurie, Sharon, Kelly
3. Opening comments by the Chair.
 - i. New Flag at Osborne and Foothill
 - ii. I can release the white paper on what the NC has recommended for changes
4. **Presentation/Discussion/Possible Action** to:
 - a. Appoint qualified stakeholders to currently vacant seats on the General Board. None
 - b. Authorize or dissolve any new committees. None
 - c. Appoint representative(s) to municipal agencies or other community groups.
 - i. Aging and filming are looking for liaisons

Public Announcements and Presentation (30 minutes)

(Reports and brief presentations only. For any detailed or lengthy questions, please follow up with presenter outside so meeting may proceed as scheduled. Thank you.)

5. **Presentations** by Public Representatives.
 - d. Government officials or representatives.
 - i. Adriana Sr lead Office Pacoima – A K-accident (traffic where a death occurred) driver did stop, appears to be an accident. Burglary in auto related thefts are down vs LY. Caesar is working to get additional lighting on the dark streets. If there is an existing pole, it is free to install. Flyers regarding resources: homeless, animals, vandalism etc... 818-634-0685. Homicides are down vs LY.
 - e. Other community groups.
 - i. Rosemary Duff (Monica Ratliff) Board District 6 – New service call mobile app for your phone, get it from Google play or Apple store (311) – for repairs, graffiti, pest control, plumbing, paint, etc. you can monitor progress. She has partnered with National Immigration Law Center. March is Multiple Sclerosis month; April is National Autism and Parkinson month and wants to share the awareness.
 - ii. Jaque Kampschroer Principal Brainard Elementary – LAUSD open house, 50 years in LVT. April 4 at 4:30pm, board member Ratliff will be there.
 - iii. Eve Sinclair, Sunland Tujunga NC: Vision Zero program (traffic fatality prevention program), anti traffic commission town hall on April 1st at 10:00am North Valley City Hall. They want to eliminate traffic injuries/fatalities. Streets to get priority are listed on visionzero.lacity.org. 85% of the current street surveys are expired, which means police cannot use radar to eliminate speeding.
 - iv. Tony Wilkinson (Herb Wesson) – budget season currently.
Councilmember.wesson@lacity.org. Write to your council person.
6. **Public Comment** *(Presentations are limited to non-agenda items whose subject(s) fall under the Board's jurisdiction.)*

- i. Nancy Woodruff - Lyles Perkins - Set up a defense fund to fight her appeal against the solar company who is trying to rezone horse property to set up a solar farm <https://www.gofundme.com/perkins-legal-defense-solar-appeal>

Committee & Representative Reports (20 minutes)

7. **Presentation** of committee reports (*Max 5 minutes each*):
 - a. Budget and Finance
 - a. Meeting March 6th, one action item on list (12 & 13) also to walk-in items, (10 & 3) on special agenda items
 - b. Communication and Outreach.
 - a. Meeting March 2nd – 3 different options for hosting and building a new platform for webs-site voted to go with Nation Builder to build the website. It will be about \$900 annually; Jess has a volunteered her coding services for the site. Each committee with has access to their own section. Equine has asked for Outreaches help, June 3rd is reserved for the Equine Fair. Will work to get the permit fees waived. Kelly is resigning from the board, as she is moving out of the state. Vanessa May wants to do an interactive, integrated art event within the community and to do art installation around the community (art created by the community)
 - c. Equestrian.
 - a. Equine Fair is June 3rd. Starting to get vendor and are looking to waive the vendor fee.
 - d. Land Use.
 - a. No new news.
 - e. Public Safety.
 - a. 10th annual disaster fair is being worked on
 - f. Rules and Elections.
 - a. Feb 27th looking to develop other city actions which are outside of our jurisdiction.
 - b. March 27th
8. **Presentation** of representatives to municipal agencies and other community groups. (*Max 5 minutes each*): None

Recommendation(s) by Budget and Finance Committee (10 minutes)

9. **Presentation/Discussion/Possible Action** to adopt by board resolution the following financial report(s): Motion to approve as submitted Josh, Jaycynda
 - a. Any outstanding checking account statement(s).
 - b. Any outstanding Treasurer report(s).
 - c. Any outstanding expense report(s).
10. **Presentation/Discussion/Possible Action** to authorize by board resolution the allocation of \$500 to support a drug buyback program sponsored by Phoenix House scheduled for April 29.
 - i. Request to table
11. **.Presentation/Discussion/Possible Action** to authorize by board resolution the allocation of \$300 to purchase business cards for board members.
 - i. I suggest we hold off on ordering but authorize spending the money for business cards.
 - ii. Motion to authorize allocation of up to \$300 for business cards, Jaycynda, 2nd Daniel
12. **.Presentation/Discussion/Possible Action** to authorize by board resolution the allocation of \$500 to purchase outreach items.
 - i. Motion to authorize the allocation of \$500 for outreach snack items, Daniel, Josh 2nd
13. **.Presentation/Discussion/Possible Action** to authorize by board resolution the allocation of \$500 to purchase general office supplies.

- i. Motion to authorize the allocation of \$500 for office supplies, Jaycynda, 2nd Alisa

Recommendation(s) by Land Use Committee (5 minutes)

- 14. **Presentation/Discussion/Possible Action** to authorize a letter to Assemblyman Bocanegra in support of AB 332 empowering local governments to establish rules regarding illegal dumping.
 - i. Motion to approve the bylaws and standing rules as written Jaycynda, 2nd Laurie

Recommendation(s) by Rules and Elections Committee (15 minutes) Motion to approve the bylaws and standing rules as written, Josh, 2nd Alisa

- 15. **Presentation/Discussion/Possible Action** to approving the following bylaw and standing rule changes: (PLEASE SEE ATTACHMENT A FOR SPECIFIC LANGUAGE):
 - a. Article I(1) Vacancy Application and Approval Process – Establishing a procedure to handle public applications for Board vacancies
 - b. Article III(2) Creation – External affiliates may also recommend or create Auxiliary Positions for the Board to fill.
 - c. Article III(3) Appointment – President may temporarily appoint Auxiliary Members pending Board confirmation.
 - d. Article IX(3) Inventory and Resource management – Creates a cataloging, auditing, and usage policy for durable goods. Establishes oversight procedure and places the Recording Secretary in charge of quarterly inventory report.
 - e. Article IX(4) Self-Assessment – Designates the President as the author of the annual Self-Assessment and establishes process of submission before the Executive Committee and General Board.
 - f. Article IX(5) Strategic Plan – The Executive Committee will prepare Strategic Plan, and establishes process of submission before the General Board.
 - g. Article IX(6) Outreach Survey – Designates Vice-President of Communications and Outreach as the author of the annual Outreach Survey and establishes process of submission before the Executive Committee and General Board.
 - h. Article X(6) Conference Calls at Meetings – Prohibits conference calls at meetings.

Housekeeping (10 minutes)

- 16. **Presentation/Discussion/Possible Action** to amend and/or approve any outstanding General Board meeting minutes. Motion to adopt minutes as written, Josh, Alisa 2nd
- 17. **Final comments by FTDNC Board members.**
 - i. Would to formally retire the old flag at Foothill and Osborne
- 18. **Adjournment.** 8:56pm



FTDNC VOTE TRACKER										
MEETING NAME:		General								
MEETING DATE:		03/16/17								
Tabled										
BOARD MEMBERS		ITEM	ITEM	ITEM	ITEM	ITEM	ITEM	ITEM	ITEM	ITEM
Number		9	10	11	12a	13	14	15		Minutes
Motion		Josh	Jaycynda		Daniel	Jaycynda	Jaycynda	Josh		Josh
2nd		Jaycynda		Daniel	Josh	Alisa	Laurie	Alisa		Alisa
ALISA		Y		Y	Y	Y	Y	Y		Y
DANIEL		Y		Y	Y	Y	Y	Y		Y
DAWN, E		Y		Y	Y	Y	Y	Y		Y
Jaycynda		Y		Y	Y	Y	Y	Y		Y
JESS		0		0	0	0	0	0		0
JOSH, E		Y		Y	Y	Y	Y	Y		Y
KELLY, E		Y		Y	Y	Y	Y	Y		Y
KEVIN, E		Y		Y	Y	Y	Y	Y		Y
LAURIE, E		Y		Y	Y	Y	Y	Y		A
MICHAEL, E		0		0	0	0	0	0		0
SHARON		Y		Y	Y	Y	Y	Y		Y
TOTAL YES (Y)		9	0	9	9	9	9	9	0	8
TOTAL NO (N)		0	0	0	0	0	0	0	0	0
TOTAL ABSENT (0)		0	0	0	0	0	0	0	0	0
TOTAL ABSTAIN (A)		0	0	0	0	0	0	0	0	1
TOTAL MEMBER VOTE		9	0	9	9	9	9	9	0	9

PROCESS FOR RECONSIDERATION - For information on the FTDNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the FTDNC Bylaws at FTDNC.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address board members on any agenda item before they take a formal position at any meeting. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Council’s jurisdiction will be heard during the Public Comment period. Please note that under the Brown Act, the Board may be prevented from acting on a matter that you bring to its attention during the Public Comment period. However, any issue raised by a speaker may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, but limited time extensions may be granted by the Chairperson in consultation with other board members present.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Kevin J. Davis, Board President via email at president@ftdnc.org.

TRANSLATION SERVICES - To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council at (213) 485-1585.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Kevin J. Davis, Presidente por correo electrónico president@ftdnc.org para avisar al Concejo Vecinal.

PUBLIC ACCESS TO MEETING DOCUMENTS - Agendas are posted for public review at the FTDNC Headquarters, 9747 Wheatland Avenue, Shadow Hills, CA and on the FTDNC.org webpage. You can also receive agendas via email by sending a request to be added to FTDNC email blast to foothilltrails@gmail.com and/or by subscribing to the L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: FTDNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kevin J. Davis, Board President via email at president@ftdnc.org