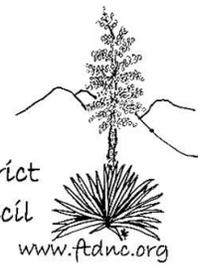


Alicia Clairet
Daniel Davis
Dawn Jacobs
Jaycynda Trifone-
Woodruff
Joshua Jeffrey
Fritz Bronner

Kevin Davis
Laurie Thoms
Michael Carpenter
Sharon Washington
Nancy Woodruff
Judith Trujillo
Phil Tabbi

Foothill Trails District
Neighborhood Council



Foothill Trails District Neighborhood Council

COMMUNICATIONS AND OUTREACH COMMITTEE MINUTES (DRAFT)

October 9, 2017 at 7:30 pm.

FTDNC Office, 9747 Wheatland Ave, Shadow Hills, CA

Regular meetings are scheduled on the first Thursday of each month at 7:00pm

1. Call to order and Pledge of Allegiance.
2. Roll call and declaration of a quorum. *Jaycynda Trifone-Woodruff, Nancy Woodruff (alternate one), Sharon Washington (alternate two).*
3. Welcome to new stakeholders wishing to join the Communications and Outreach Committee. *None.*
4. Opening comments by the Chairperson. *There were discussions at the last rules committee relative to the purpose of committees and how it might affect Outreach in the future, that there might be more oversight with committee volunteers and with approval of event attendance.*
5. Comments by public representatives. *None.*
6. Presentation/Discussion/Possible Action on projects for Outreach Committee.
 - a. Calendars *Motion by Nancy, second by Sharon to approve sum not to exceed \$1000 for calendars. Nancy yes, Sharon yes, Jaycy yes, 3-0. Pictures were chosen on an anonymous basis where those choosing did not know who submitted them. Pictures were chosen based on uniqueness, interest to the community, and overall aesthetics. Those not chosen to be featured will be on the last page of the calendar. Nancy motion to approve the chosen pictures, Sharon second, passed 3-0.*
 - b. Trunk or Treat – Stonehurst Park *First annual event, giving out candy to the kids at Stonehurst Park. Nancy motion to attend event and request sum not to exceed \$150 for candy and treats, Sharon second. Nancy yes, Sharon yes, Jaycy yes, 3-0.*
7. Presentation/Discussion/Possible Action to amend and/or approve any outstanding Outreach Committee meeting minutes. *Tabled.*
8. Presentation/Discussion/Possible Action to make recommendations for the November 2, 2017 Outreach and Communications Committee meeting. *Sharon suggested we should discuss outreach goodies. Also, holiday party planning.*
9. Public Comment on items not listed on the agenda. *Nancy expressed concern about the possible changes to be discussed by rules committee, particularly due to possible exclusivity issues. Julie said she would unfortunately not be able to make it to the Sunland Farmer's Market on Saturday.*
10. Final comments by committee members. *Nancy said it was a good meeting, and Sharon said she would be at the Equine Fair for Outreach purposes. Jaycy thanked people for coming.*
11. Adjournment. *Motion by Nancy, second Sharon, adjourned 9:09pm.*

matters related to this Council, please consult the FTDNC Bylaws at FTDNC.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address board members on any agenda item before they take a formal position at any meeting. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Council’s jurisdiction will be heard during the Public Comment period. Please note that under the Brown Act, the Board may be prevented from acting on a matter that you bring to its attention during the Public Comment period. However, any issue raised by a speaker may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, but limited time extensions may be granted by the Chairperson in consultation with other board members present.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Kevin J. Davis, Board President via email at president@ftdnc.org.

TRANSLATION SERVICES - To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council at (213) 978-1551.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Kevin J. Davis, Presidente por correo electrónico president@ftdnc.org, para avisar al Concejo Vecinal.

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In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: FTDNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kevin J. Davis, Board President via email at president@ftdnc.org