

MEETING AGENDA

Draft Minutes August 8th 2016

Budget & Finance Committee

Foothill Trails District Neighborhood Council

Monday June 6th, 2016, 6:00pm. 818 353-2000. www.ftdnc.org

FTDNC Offices. 9747 Wheatland Blvd. Shadow Hills, CA 91040.

- 1) Call to Order-Pledge of Allegiance. *Meeting called to order at 6:08 P.M.*
- 2) Roll Call. *In attendance Jaycynda Trifone-Woodruff, Michael Carpenter. Kevin Davis. A quorum was called. Absent excused Joshua Jeffery.*
- 3) *Guests: Nancy Woodruff, Mike O 'Gara, Cindy Sauer, Gary Aggis.*
- 4) Approval of the minutes for 2/11/13. *Tabled.*
- 5) Approval of the minutes for 2/10/14. *Tabled.*
- 6) Approval of the minutes for 7/11/16. *Motion to approve by Jaycynda Trifone-Woodruff, second by Kevin Davis. PASSED 3-0.*
- 7) Approval of the Treasurer's report for June 2016. *Jaycynda Trifone-Woodruff moved that the July 2016 Treasurer's Report be approved as submitted which was seconded by Kevin Davis and approved with a vote as follows: Michael Carpenter - yes Jaycynda Trifone-Woodruff - yes - Kevin Davis - yes -.*
- 8) Approval of the July 2016 Union Bank Statement as submitted. *Jaycynda Trifone-Woodruff moved that the February 2016 Union Bank Statement be approved as submitted. Kevin Davis seconded. Vote as follows: Jaycynda Trifone-Woodruff - yes -. Michael Carpenter - yes - Kevin Davis - yes -.*
- 9) Approval of the DONE Expenditure Report (DER) for July 2016. *Fiscal Year 2015-16. Jaycynda Trifone-Woodruff moved to approve the July 2016 DONE Expenditure Report as submitted which was seconded by Kevin Davis with a vote as follows: Jaycynda Trifone-Woodruff - yes - Michael Carpenter - yes- Kevin Davis - yes - Approval of the DONE Expenditure Report (DER) for July 2016. Fiscal Year 2016-17. Jaycynda Trifone-Woodruff move to approve, Kevin Davis seconded. A vote that follows: Jaycynda Trifone-Woodruff - yes -, Michael Carpenter - yes -, Kevin Davis - yes -.*
- 10) Comments by public representatives (Total 10 minutes). *None.*
- 11) *Public comments on non agenda items. None*
- 12) *comments by the committee chair (3 minutes each). New fiscal year, still have approved item from previous fiscal year pending (Checks mailed, not deposited) 775 for April Rent with Blair, 300 for Rosys Tamales.*

13) Presentation, discussion, resolution & possible action to make any line item adjustments to the 2015-16 DEM Budget to reflect recent purchases.. M CARPENTER. Motion to approve by Jaycynda Trifone-Woodruff, second by Kevin Davis. Vote as follows: Jaycynda Trifone-Woodruff - yes -, Joshua Jeffery - yes -, Michael Carpenter - yes -, Kevin Davis - yes -. PASSES.

14) Presentation, discussion, resolution & possible action to allocate a sum of \$2,500.00 as part of a \$10,000.00 budget, the balance to be paid by three other nc's: Pacoima, Sun Valley and Sunland-Tujunga, for a Foothill Division LAPD Appreciation Day Breakfast-Dinner event. M O'GARA. Motion to approve Kevin Davis and seconded by Jaycynda Trifone-Woodruff. Votes as follows: Jaycynda Trifone-Woodruff - yes -, Michael Carpenter - yes -, Kevin Davis - yes -.

15) Presentation, discussion, resolution & possible action to move the Sept. 12 2016 Budget Committee meeting to Sept. 5, 2016. M CARPENTER. Motion to approve Jaycynda Trifone-Woodruff, seconded by Kevin Davis. PASSED 3-0.

19) Presentation, discussion, & possible action to agenize items for the September 5, 2016, Budget & Finance Committee Meeting. Purchase of tables 7 chairs for the LVT Recreation Center K DAVIS.

20) Committee comments (2 minutes) NONE

21) Adjournment. Motion to adjourn by Jaycynda Trifone-Woodruff, seconded by Kevin Davis at 7:06 P.M. which was approved unanimously.