Alisa Clairet
Cindy Bloom
Daniel Davis
Fallon Milligan
Jose Zarate
Judi Trujillo
Kevin J Davis
Lisa Johnson
MaryLouise Eckman
Ryan Davis
Scott Froschauer
Teresa Kelley

Foothill Trails District
NEIGHBORHOOD COUNCIL

Special Board Meeting Agenda

Thursday, June 17, 2021, 7:00 p.m.

(The General Board meeting is routinely scheduled for the 3rd Thursday of the month)

Zoom Meeting Online or By Telephone
Dial (669) 900-9128 to Join the Meeting
Webinar ID: 458 256 2383. Invitation Link: https://zoom.us/j/4582562383

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE FOOTHILL TRAILS DISTRICT NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

ACCESSING THE MEETING: Every person wishing to address the Board must dial (669) 900-9128, and enter the meeting code listed above and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. **There is no password for the meeting.**

The agenda is posted for public review in the Foothill Trails District Neighborhood Council Headquarters at 9747 Wheatland Ave. Shadow Hills, CA. The Agenda and report(s) related to an agenda item will be available for review at www.ftdnc.org. The general public can subscribe to email notifications to receive updates regarding FTDNC meetings at: www.lacity.org/your-government/governmentinformation/subscribe-other-meetings-agendas-and-documents/neighborhood-councils. **Please subscribe today.**

PUBLIC COMMENT: ***Speakers shall limit their comments to matters relevant to the item on the agenda.*** The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item. Public officials acting in an official capacity may have their speaking time extended by the Chair.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of **three (3) minutes** per meeting. Members of the public who want to speak on multiple agenda items for up to three (3) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Requests for public comment can also be submitted to the Chair prior to the meeting via email.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment unless the Chair decides differently.

RECONSIDERATION: The Board may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting provided: 1) the Board moves and approves a Motion for Reconsideration at the initial meeting wherein an action was taken, then the underlying item may be reconsidered at that time, or 2) the Board moves and approves a Motion for Reconsideration at the next regular meeting then consideration of the item may only occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

For more information on the FTDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the FTDNC Bylaws at www.ftdnc.org.

TRANSLATION SERVICES: To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Chair via email at president@ftdnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION: favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. si necesita asistencia con esta notificacion, por favor llame a Presidente por correo electrónico president@ftdnc.org.

Administrative Tasks (45 minutes)

1. Call to order, pledge of Allegiance, roll call and declaration of a quorum.
2. **Presentation/Remarks** by President (or designate).
3. **Swearing in** of new board elected in April.
4. **Presentation/Discussion/Possible Action** to appoint qualified stakeholders to currently vacant seat(s) on the General Board. *(Candidates will be able to speak on the public benefit they provide to the community by becoming a member of the Neighborhood Council.*
5. **Discussion** of board roles/responsibilities.
6. **Elections** of new officers:
    a. President
    b. Vice President of Administration
    c. Vice President of Outreach
    d. Treasurer
    e. Corresponding Secretary
    f. Recording Secretary
    g. Parliamentarian
7. Selection/reselection of committee chairs not mandated by the bylaws.
    a. Equestrian
    b. Land Use
    c. Public Safety
8. Selection of community representative
9. **Request(s)** by board members for recusal on actionable item(s).
10. **Presentation/Discussion/Possible Action to:**
    a. Authorize or dissolve any new committees *(as requested)*.
    b. Appoint new committee chairpersons and vice chairpersons *(as requested)*.
    c. Appoint new authorized CIS submitters *(as requested)*.
    d. Appoint new purchase card holder(s) *(as requested)*.

Reports and Presentations (30 minutes)

(Reports and brief presentations only. For any detailed or lengthy questions, please follow up with presenter outside so meeting may proceed as scheduled. Thank you.)

11. **Reports** from Public Representatives. (Max 10 minutes each):
    a. Government officials or their representatives.
    b. Other community groups.
12. **Reports regarding committee meetings/activities (Max 5 minutes each):**
    a. Budget and Finance
    b. Communication and Outreach.
    c. Equestrian.
    d. Land Use.
    e. Public Safety.
    f. Rules and Elections.
    g. Community Representatives.
13. **Public Comment** (Presentations are limited to non-agenda items whose subject(s) fall under the Board's jurisdiction.) *(Max 3 minutes each)*.

Recommendation(s) by the Budget and Finance Committee (20 minutes)

14. **Presentation/Discussion/Possible Action** to ADOPT by board resolution the May 2021 Monthly Expenditure Report (MER).
15. **Presentation/Discussion/Possible Action** to APPROVE the Administrative Packet for FY 2021-22.
16. **Presentation/Discussion/Possible Action** to AUTHORIZE the hiring of a temp to scan documents at FTDNC office in an amount not to exceed $2,000.
17. **Presentation/Discussion/Possible Action** to AUTHORIZE the recurring lease payment for FY 2021-22 in the amount of $875 per month for the NC Office.

Housekeeping (10 minutes)

18. Final comments by FTDNC Board members.
19. Adjournment.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of the Board may be viewed in advanced of meetings by accessing the FTDNC site at www.ftdnc.org. In addition, if you would like a copy of any record related to an item on the agenda, contact the Chair at via email at president@ftdnc.org.

ADA COMPLIANCE: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551 or the Chair via email at president@ftdnc.org.

TELECOMMUNICATIONS RELAY SERVICE: It is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	English (toll free)	Spanish (toll free)
TTY/VCO/HCO to Voice	1-800-735-2929	1-800-855-3000
Voice to TTY/VCO/HCO	1-800-735-2922	1-800-855-3000
From or to Speech-to- Speech	1-800-854-7784	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

EXHAUSTION OF ADMINISTRATIVE REMEDIES: If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.
