



Foothill Trails District  
NEIGHBORHOOD COUNCIL

# Special General Board Meeting Agenda

Thursday, November 30, 2023, 7:00 p.m.

*(The General Board meeting is routinely scheduled for the 3<sup>rd</sup> Thursday of the month)*

## Lake View Terrace Recreation Center (Dance Studio)

11075 Foothill Blvd, Lake View Terrace, CA 91342

Zoom Meeting Online or By Telephone

Dial (669) 900-9128 to Join the Meeting

Webinar ID: **458 256 2383**. Invitation Link: <https://zoom.us/j/4582562383>

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### **AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER**

**ACCESSING THE MEETING REMOTELY:** Any person wishing to access the meeting remotely must dial (669) 900-9128, enter the meeting code listed above and then press # to join the meeting. **There is no password for the meeting.** Teleconferencing access to neighborhood council meetings is no longer required. This option is provided for the convenience of stakeholders to allow for maximum participation. Stakeholders participating remotely will be allowed a reasonable opportunity to provide comments on agenda items.

**PUBLIC POSTING OF AGENDAS:** The agenda for this meeting will be posted for public review at Lake View Terrace Recreation Center, 11700 Foothill Blvd, Lake View Terrace, CA 91342 at least 72 hours before a regular meeting and 24 hours before a special meeting. The agenda and report(s) related to an agenda item will be available for review at [www.ftdnc.org](http://www.ftdnc.org). The general public can subscribe to email notifications to receive updates regarding FTDNC meetings at:

[www.lacity.org/yourgovernment/governmentinformation/subscribe-other-meetings-agendas-and-documents/neighborhood-councils](http://www.lacity.org/yourgovernment/governmentinformation/subscribe-other-meetings-agendas-and-documents/neighborhood-councils).

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**PUBLIC COMMENT:** *Speakers shall limit their comments to matters relevant to items on the agenda.* The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during public comment or on another agenda item. Public officials acting in an official capacity may have their speaking time extended by the Chair.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of **three (3) minutes** per meeting. Members of the public who want to speak on multiple agenda items for up to three (3) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during the public comment. Requests for public comment can also be submitted to the Chair prior to the meeting via email.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment may be limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment unless the Chair decides differently.

**TRANSLATION SERVICES:** To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Chair via email at [president@ftdnc.org](mailto:president@ftdnc.org).

**SI REQUIERE SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Kevin J Davis al (818) 321-0526 o por correo electrónico [president@FTDNC.org](mailto:president@FTDNC.org) para avisar al Concejo Vecinal.



**Administrative Tasks (10 minutes)**

1. Call to order, roll call and declaration of a quorum by Raul Preciado, Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment.
2. Installation of newly elected Board of Directors (Oath of Office.)

**Elections and Appointments (65 minutes)**

3. Election of new Executive Officers:
  - a. President
  - b. Vice President of Administration
  - c. Vice President of Outreach
  - d. Treasurer
  - e. Corresponding Secretary
  - f. Recording Secretary
  - g. Parliamentarian
4. Appointment of Financial Officers of the Board
  - a. Neighborhood Council Primary Bank Card Holder
  - b. Second Card Holder
  - c. Second Signer
  - d. Alternate Signer
5. Appointment of Community Impact Statement Submitters for the Board (up to five)
6. Appointment of Standing Committee Chairs and Members
  - a. Budget & Finance
  - b. Communications and Outreach
  - c. Equestrian
  - d. Land Use
  - e. Public Safety
  - f. Rules and Election

**Comments and Presentations (20 minutes)**

7. **Public Comment** (Presentations are limited to non-agenda items whose subject(s) fall under the Board's jurisdiction.) (*Max 3 minutes each*).
8. Presentation By Department of Neighborhood Empowerment
  - a. Board Service Acknowledgment and Affirmation (review content).
  - b. Required Board member trainings.
  - c. Upcoming Department Onboarding Orientation Sessions.
  - d. NEA Contact Information.

**Housekeeping (3 minutes)**

9. Request(s) for board member recusal.

**Recommendation(s) by the General Board (15 minutes)**

10. **Presentation/Discussion/Possible Action** to APPROVE any outstanding Monthly Expenditure Reports (MERs) including, but not limited to, July-October 2023.
11. **Presentation/Discussion/Possible Action** to APPROVE an option to allow the neighborhood council to host general and committees meetings virtually as provided for by AB 411 and a supporting City Council resolution.



**Announcements/Adjournment (10 minutes)**

12. Review of upcoming calendar.
13. Final comments by FTDNC Board members.
14. Adjournment.

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**RECONSIDERATION:** The Board may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting provided: 1) the Board moves and approves a Motion for Reconsideration at the initial meeting wherein an action was taken, then the underlying item may be reconsidered at that time, or 2) the Board moves and approves a Motion for Reconsideration at the next regular meeting then consideration of the item may only occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

For more information on the FTDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the FTDNC Bylaws at [www.ftdnc.org](http://www.ftdnc.org).

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of the Board may be viewed in advance of meetings by accessing the FTDNC site at [www.ftdnc.org](http://www.ftdnc.org). In addition, if you would like a copy of any record related to an item on the agenda, contact the FTDNC President at via email at [president@ftdnc.org](mailto:president@ftdnc.org).

**ADA COMPLIANCE:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**TELECOMMUNICATIONS RELAY SERVICE:** It is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations on hearing or speaking, a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	English (toll free)	Spanish (toll free)
TTY/VCO/HCO to Voice	1-800-735-2929	1-800-855-3000
Voice to TTY/VCO/HCO	1-800-735-2922	1-800-855-3000
From or to Speech-to-Speech	1-800-854-7784	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:** If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

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