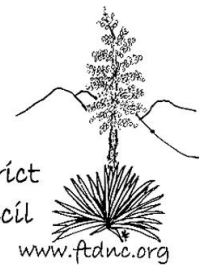


Alisa Clairet  
Daniel Davis  
Dawn Jacobs  
Jaycynda Trifone-  
Woodruff

Joshua Jeffrey  
Kevin Davis  
Laurie Thoms  
Michael Carpenter  
Michael Daily  
Sharon Washington

Foothill Trails District  
Neighborhood Council



## **GENERAL MEETING AGENDA**

**August 17, 2017, 8:00 PM TO 9:00 PM**

**Lake View Terrace Recreation Center, 11075 Foothill Blvd., Lake View Terrace**

*Regular meetings are scheduled on the third Thursday of each month at 7pm*

### **Administrative Tasks (10 minutes)**

1. Call to order and Pledge of Allegiance
2. Roll call, attendance report and declaration of a quorum.
3. Opening comments by the Chair.
4. **Presentation/Discussion/Possible Action** to:
  - a. Review board member qualifications and replace unqualified General Board members (as needed).
  - b. Appoint qualified stakeholders to currently vacant seats on the General Board.
  - c. Authorize or dissolve any new committees (as needed).
  - d. Appoint representative(s) to municipal agencies or other community groups.
  - e. Reaffirm committee chairpersons and vice chairpersons.
  - f. Appoint new committee chairpersons and vice chairpersons (as needed).
5. **Presentation/Discussion/Possible Action** to adopt standing agendas for committees.

### **Public Announcements and Presentation (20 minutes)**

*(Reports and brief presentations only. For any detailed or lengthy questions, please follow up with presenter outside so meeting may proceed as scheduled. Thank you.)*

6. **Presentations** by Public Representatives.
  - g. Government officials or representatives.
  - h. Other community groups.
7. **Public Comment** (*Presentations are limited to non-agenda items whose subject(s) fall under the Board's jurisdiction.*)

### **Committee & Representative Reports (10 minutes)**

8. **Presentation** of committee reports (*Max 5 minutes each*):
  - a. Budget and Finance.
  - b. Communication and Outreach.
  - c. Equestrian.
  - d. Land Use.
  - e. Public Safety.
  - f. Rules and Elections.
9. **Presentation** of community representative reports (*Max 5 minutes each*).
10. **Questions and Answers forum** regarding any reports. (*Max 5 minutes each*).

### **Recommendation(s) by Budget and Finance Committee (10 minutes)**

11. **Presentation/Discussion/Possible Action** to adopt by board any outstanding Treasurer report(s).
12. **Presentation/Discussion/Possible Action** to authorize the expenditure of up to \$4,300 in support of a NC equine fair in October.
13. **Presentation/Discussion/Possible Action** to authorize the expenditure of up to \$1,000 to purchase equipment to assist with community presentations and outreach booths.

### **Recommendation(s) by Communications and Outreach Committee (10 minutes)**

14. **Presentation/Discussion/Possible Action** to appoint a new outreach chairperson and/or an outreach plan of action for the foreseeable future.



- 15. **Presentation/Discussion/Possible Action** to adopt an outreach proposal as part of the annual strategic plan.
- 16. **Presentation/Discussion/Possible Action** to draft a letter to City leadership asking that all Neighborhood Councils be allow an active role in the hosting of the 2028 Olympic Games.
- 17. **Presentation/Discussion/Possible Action** to endorse the creation of a FTDNC 2018 calendar.

**Recommendation(s) by Land Use Committee (10 minutes)**

- 18. **Presentation/Discussion/Possible Action** to approve a letter to the LA City Planning Department requesting extensions to the comment period for six area project which the committee has yet to receive plans and relevant information.
- 19. **Presentation/Discussion/Possible Action** to approve a letter supporting proposals to address safety concerns regarding the Metrolink line between Sylmar and Burbank.
- 20. **Presentation/Discussion/Possible Action** to approve a letter to the developers of a new mini mall at Osborne/Foothill address businesses the community would like to see at that location.
- 21. **Presentation/Discussion/Possible Action** to approve a letter to support a proposal to increase the setbacks for oil and gas mining within City limits.

**Recommendation(s) by Rules and Elections Committee (10 minutes)**

- 22. **Presentation/Discussion/Possible Action** to adopt the following standing rule changes:
  - a. Changing Article V, Section 2 to allow an increase in the number of board members allow on the Budget Committee.
  - b. Adding Article V, Section 2 to define the responsibility of a committee chair to timely notify a vice chair of an anticipated absence and the procedure to appoint an acting chair due to a vacancy.
  - c. Redefine the standing rules to accommodate the above.

**Housekeeping (10 minutes)**

- 23. **Presentation/Discussion/Possible Action** to amend and/or approve any outstanding General Board meeting minutes.
- 24. **Final comments** by FTDNC Board members.
- 25. **Adjournment.**

\*\*\*\*\*

**PROCESS FOR RECONSIDERATION** - For information on the FTDNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the FTDNC Bylaws at [FTDNC.org](http://FTDNC.org).

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address board members on any agenda item before they take a formal position at any meeting. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Council’s jurisdiction will be heard during the Public Comment period. Please note that under the Brown Act, the Board may be prevented from acting on a matter that you bring to its attention during the Public Comment period. However, any issue raised by a speaker may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, but limited time extensions may be granted by the Chairperson in consultation with other board members present.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Kevin J. Davis, Board President via email at [president@ftdnc.org](mailto:president@ftdnc.org).

**TRANSLATION SERVICES** - To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council at (213) 485-1585.

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Kevin J. Davis, Presidente por correo electrónico [president@ftdnc.org](mailto:president@ftdnc.org) para avisar al Concejo Vecinal.

**PUBLIC ACCESS TO MEETING DOCUMENTS** - Agendas are posted for public review at the FTDNC Headquarters, 9747 Wheatland Avenue, Shadow Hills, CA and on the FTDNC.org webpage. You can also receive agendas via email by sending a request to be added to FTDNC email blast to [foothilltrails@gmail.com](mailto:foothilltrails@gmail.com) and/or by subscribing to the L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [FTDNC.org](http://FTDNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kevin J. Davis, Board President via email at [president@ftdnc.org](mailto:president@ftdnc.org)