

MEETING AGENDA

Draft Minutes May 8th 2017

Budget & Finance Committee

Foothill Trails District Neighborhood Council

Monday May 8, 2017, 6:00pm. 818 353-2000. www.ftdnc.org

FTDNC Offices. 9747 Wheatland Blvd. Shadow Hills, CA 91040.

- 1) Call to Order-Pledge of Allegiance. *Meeting called to order at 6:01 P.M.*
 - 2) Roll Call. *In attendance Michael Carpenter. Joshua Jeffrey. Kevin Davis (Late), Jaycynda Trifone Woodruff*
Guests: Linda Schwering, Vanessa May, Dawn Jacobs, Sharon Washington, Julie Tarnowski, Jessica Kellogg, Yoyo Yeo.
 - 3) Approval of the minutes for 2/11/13. *Tabled.*
 - 4) Approval of the minutes for 2/10/14. *Tabled.*
 - 5) Approval of the minutes for 4/10/17. Motion by Jaycynda Trifone-Woodruff, Second by Joshua Jeffrey. 3-0.
 - 6) Approval of the Treasurer's report for May 2017. *Jyncynda Trifone-Woodruff, second by Joshua Jeffrey moved that the February 2017 Treasurer's Report be approved as submitted and approved with a vote as follows: Michael Carpenter - yes Jaycynda Trifone-Woodruff - yes - Joshua Jeffrey - yes -.*
 - 7) Approval of the April 2017 Union Bank Statement as submitted. *Jaycynda Trifone-Woodruff moved, Joshua Jeffrey seconded. Vote as follows: Jaycynda Trifone-Woodruff - yes -. Michael Carpenter - yes - Joshua Jeffrey - yes -.*
 - 8) Approval of the DONE Expenditure Reports (MER) as submitted for April 2017. *Jaycynda Trifone-Woodruff moved to approve which was seconded by Joshua Jeffrey with a vote as follows: Jaycynda Trifone-Woodruff. - yes - Michael Carpenter - yes- Joshua Jeffrey - yes -.*
 - 9) Comments by public representatives (Total 10 minutes). *None.*
 - 10) *Public comments on non agenda items. None*
 - 11) *comments by the committee chair (3 minutes each). DONE deadlines, focus on unallocated funds, fiscal year 2017-18, stop payment on last Esparza Foods check of \$300.00. June 1 for FRF, June 7 for checks, June 11 for card. ETI HO HO HO Ride reimbursement issue.*
 - 12) *Presentation, discussion, resolution & possible action to allocate a sum not to exceed 2500.00 towards the purchase of 1505 reflective packages from EquestriSafe. L THOMS. Move to approve Jaycynda Trifone-Woodruff, second by Joshua Jeffrey. Vote as follows: Jaycynda Trifone-Woodruff - yes -, Joshua Jeffrey - yes -, Michael Carpenter - yesd -, Kevin Davis - yes -.*
 - 13) *Presentation, discussion, resolution & possible action to allocate to allocate an unspecified amount for promotional items J LEWIS.*
- TABLED*

- 14) Presentation, discussion, resolution & possible action to allocate an unspecified amount towards supplies for a local beautiful project. H BARRENTOS TABLED
- 15) Presentation, discussion, resolution & possible action to allocate a sum of \$760.00 (Which is an annual fee) to Nation Builder, to host the FTDNC website. J LEWIS. TABLED.
- 16) Presentation, discussion, resolution & possible action to allocate an unspecified sum for the LVT Arts Project. V MAY. TABLED.
- 17) Presentation, discussion, resolution & possible action to recommend to the Rules Committee a policy related to the allowable board members on the Budget Committee. J TRIFONE-WOODRUFF. Motion to approve by Jaycynda Trifone-Woodruff, second by Joshua Jeffrey. 4-0.
- 18) Presentation, discussion, resolution & possible action to recommend to the Rules Committee a policy related to funding votes by the Budget Committee. J TRIFONE-WOODRUFF. Recommend adopt standing rule cover. Motion to approve by Kevin Davis, second by Joshua Jeffrey. 4-0.
- 19) Presentation, discussion, resolution & possible action to allocate all remaining funds to the Neighborhood Congress and Budget Advocate. M CARPENTER TABLED.
- 20) Presentation, discussion, resolution & possible action to move the June 12 Budget Committee meeting to June 5. M CARPENTER. Motion to approve by Jaycynda Trifone-Woodruff, second by Joshua Jeffrey. 4-0.
- 21) Presentation, discussion, resolution & possible action to allocate a sum of \$2500 as an NPG for the Emergency Preparedness Fair, Saturday October 7, 2017. L SCHWERING. Motion to approve Jaycynda Trifone-Woodruff, second by Joshua Jeffrey. Vote as follows: Jaycynda Trifone-Woodruff - yes -, Joshua Jeffrey - yes -, Michael Carpenter - yes -, Kevin Davis - yes -.
- 22) Presentation, discussion, resolution & possible action to approve a sum not to exceed \$2500 to the Hansen Dam Aquatic Center for equipment. J KELLOGG. Motion to approve by Joshua Jeffrey, second by Jaycynda Trifone-Woodruff. Votes as follows: Joshua Jeffrey - yes -, Jaycynda Trifone-Woodruff - yes -, Michael Carpenter - yes -, Kevin Davis - abstain -.
- 23) Presentation, discussion, resolution & possible action to allocate a sum not to exceed \$2300.00 for election outreach banners. J TRIFONE-WOODRUFF. Motion to approve Jaycynda Trifone-Woodruff, second by Joshua Jeffrey. Vote as follows: Jaycyna Trifone-Woodruff - yes -, Joshua Jeffrey - yes -, Michael Carpenter - yes -, Kevin Davis - yes -.
- 24) Presentation, discussion resolution & possible action to allocate a sum not to exceed \$2500 for promotional outreach banners. J TRIFONE-WOODRUFF. Motion to approve by Jaycynda Trifone-Woodruff, second by Joshua Jeffrey. Vote as follows: Jaycynda Trifone-Woodruff - yes -, Joshua Jeffrey - yes -, Michael Carpenter - yes -, Kevin Davis - yes -
- 25) Presentation, discussion, resolution & possible action to allcate a sum not to exceed \$250.00 towards the purchase of a vacuum cleaner for the office. J JEFFREY. Motion to approve by Jaycynda Trifone-Woodruff, second by Joshua Jeffrey. Vote as follows: Jaycynda Trifone-Woodruff yes -, Joshua Jeffrey -yes -, Michael Carpenter - yes -. Kevin Davis - yes -.

26) Presentation, discussion, & possible action to agenize items for the June 5, 2017, Budget & Finance Committee. 2017-18 FTDNC Budget.

23) Committee comments (2 minutes) NONE

18) Adjournment. *Motion to adjourn by Joshua Jeffrey, seconded by Jaycynda Trifone-Woodruff at 8:00 P.M. which was approved unanimously.*