

FOOTHILL TRAILS DISTRICT  
NEIGHBORHOOD COUNCIL

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VP ADMINISTRATION

CRIS HUGHES  
VP COMMUNICATIONS

KEVIN DAVIS  
TREASURER

ROYAN HERMAN  
RECORDING SECRETARY

NANCY WOODRUFF  
CORRESPONDENCE SECRETARY

BOARD MEMBERS

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CHERYL GRESLIE

CILE BORMAN

ERWING DAVIS

FRITZ BRONNER

JACOB LOHR

JOHN BLUE HERGET

KEN KEEBLE

TERRY KAISER



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**SPECIAL MEETING DRAFT  
MINUTES**

**July 23, 2009, 7:00 PM TO 9:00 PM AT THE OFFICE**

- 1. Call to Order, Pledge of Allegiance, Roll Call** Dale Gibson, John Blue, Kevin Davis, Nancy Woodruff, Cheryl Grislier, Jacob Lohr, Royan Herman, Erwing Davis, Terry Kaiser, Cile Borman
- 2. Remarks from Public Representatives ( 10 minutes )** None
- 3. Public Comment (2 minutes per speaker – 15 minutes total )** None
- 4. Discussion of filed Grievance and Committee update. Royan Herman ( 7 minutes )**  
Letter submitted to DONE. Grievance formally withdrawn.
- 5. Discussion and possible action to authorize the spending of up to \$632 for FTDNC ad space in the “North Valley Reporter Newspaper”** Does not belong in agenda
- 6. Discussion and possible action to authorize the spending of up to \$560 for FTDNC ad space in the “Lake View Terrace Improvement Association Newsletter.**  
**Does not belong in agenda.**
- 7. Discussion and possible action to authorize the spending of up to \$280 for FTDNC ad space in the “Shadow Hills Property Owners Association Newsletter.**  
**Does not belong on agenda.**
- 8. Reconsideration and possible action to authorize the spending of up to \$1000 to help support a 10th Annual National Night Out event which will be hosted by the Stonehurst Neighborhood Watch. Kevin Davis ( 4 minutes )**  
**Does not belong on agenda.**
- 9. Reconsideration and possible action to authorize the spending of up to \$1000 to help support an annual block party which will be hosted by the LVT Eagles Neighborhood Watch on August 22, 2009. Kevin Davis ( 4 minutes )**

**10. Reconsideration and possible action to authorize the spending of up to \$1500 to support an annual block party which will be hosted by the FERPT Neighborhood Watch. Kevin Davis ( 4 minutes )**

**11. Reconsideration and possible action to authorize the spending of up to \$1600 to help support a block party which will be hosted by the Claretta Wheeler Mercer Neighborhood Watch on September 5, 2009. Kevin Davis ( 4 minutes )**

**12. Financial Responsibility Resolution – Mary Benson ( 10 mins)**

Mary Benson: Believes that audits will not be accepted due to inconsistencies. FTDNC needs to create a resolution to agree that audit anomalies can be resolved by the fact that monies were not necessarily paid in a timely fashion. See Benson response to public info request. Missing receipts, etc. missing as shown on page. Need to do it now. FTDNC risks losing certification if audits are not submitted.

Kevin Davis – States that most of the anomalies have been corrected. Contradicts Mary saying that associating minutes with expenditures where there are no receipts is sufficient to pass DONE.

**13. Motion and Possible Action- Treasurer to provide copies to the board of the Petty Cash, CRD and a Report listing all pending expenditures for the 4th Quarter of Fiscal 2009 (April 1, 2009 thru June 30, 2009). – Mary Benson ( 10 mins)**

Jacob Lohr – Expresses concern that all receipts be returned with credit card.

Mary Benson - states that all original receipts should be kept in the office.

John Blue states that Mary and Kevin need to huddle in order to be able to provide info that can be submitted by tomorrow, July 24, 2009, to DONE.

Kevin Davis – Four missing receipts in 4<sup>th</sup> quarter were election connected. I had copies and have provided two of the four to Mary.

MOTION BY RESOLUTION BY CHERYL GRESLIE, SECOND BY NANCY WOODRUFF TO ACCEPT THE TREASURERS REPORT IN RE \$374.08 SPENT IN THE 4<sup>TH</sup> QUARTER OF 2008. (The funds were provided to Fritz Bronner to Greenways Trail Conference. Report made)

MOTION BY RESOLUTION BY CHERYL GRESLIE, SECOND BY NANCY WOODRUFF TO ACCEPT THE FIRST QUARTER FIGURES OF 2009 (Semi unsupported = \$3,577.64 predominantly outreach)

MOTION BY RESOLUTION BY CHERYL GRESLIE, SECOND BY NANCY WOODRUFF TO ACCEPT 2<sup>ND</sup> QUARTER OF 2009.( Semi unsupported = \$466.01.

**14 Motion for Treasurer to copy complete audit package for 4<sup>th</sup> Quarter FTDNC Financial files and submit original audit for second signature and submission to DONE. – Mary Benson ( 10 mins)**

Kevin Davis – Current quarter is not yet ready to submit.

Mary Benson – Remember that you can hire someone to put this together for you and I think it is very important to get it done before the August board meeting. It would not be so important were we not in arrears.

**MOTION BY JACOB LOHR SECOND BY ROYAN HERMAN TREASURER TO COPY AND COMPLETE AUDIT READY FOR SUBMISSION TO DONE BY AUGUST 15, 2009. MOTION CARRIES.**

**MOTION BY RESOLUTION – BY NANCY WOODRUFF, SECOND BY JOHN BLUE – FTDNC AT ITS SPECIAL BOARD MEETING ON JULY 23, 2009 ACCEPTS MISSING RECEIPTS AS SUPPORTED FOR THE LAST QUARTER OF 2009 AND THE 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTERS OF 2009. MOTION CARRIES.**

- 15. Motion and Possible action for Board to approve and certify 4<sup>th</sup> Quarter Financial Report has or has not been submitted in a timely manner. – Mary Benson ( 10 mins)  
Table to August meeting because paperwork is not complete.  
Re-Address in August meeting.**
- 16. Comments from the FTDNC Board (two minutes only)**
- 17. Adjournment – 8:45 pm**