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www.LACityNeighborhoods.com

November 10, 2008

Dear Foothill Trails District Neighborhood Council,

The Department of Neighborhood Empowerment received a "Neighborhood Council Application to Change or Adjust Bylaws" which was submitted on November 10, 2008 as signed by Board Member Billy Hays.

Based on documentation received the application has been found to be *inclusive* of requested information and a review of the application will begin. The Neighborhood Council will receive a written response as to the outcome of the request.

Should you have any questions, please contact your Neighborhood Council Project Coordinator, Grayce Liu who may be reached via email at grayce.liu@lacity.org, by phone at (213) 847-5026, or toll-free by dialing 3-1-1.

Sincerely,

Annie Kwak
Management Aide

cc: Jonathan Martinez, Director of Field Operations
Grayce Lue, Senior Project Coordinator