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Foothill Trails District
NEIGHBORHOOD COUNCIL

Communications and Outreach Committee Meeting Agenda Thursday, May 2, 2024 7:00 p.m.

Zoom Meeting Online or By Telephone

Online Zoom Meeting Link: <https://us02web.zoom.us/j/89290796492>

By Telephone: Dial (669) 900-9128 to Join the Meeting (*6 can be used to mute/unmute, *9 is used to raise/lower hand during a Zoom phone call.

Then Enter This Webinar ID: 892 9079 6492 and Press #

GENERAL PUBLIC COMMENT:

Every person wishing to address the Board must dial (669) 900-9128, and enter **892 9079 6492** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS:

Neighborhood Council agendas are posted for public review as follows:

- 9747 Wheatland Avenue, Shadow Hills, 91040
- www.NeighborhoodCouncilWebsite.com
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

NOTICE TO PAID REPRESENTATIVES:

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

1. **Call to order.**
2. **Public Comment (Presentations are limited to non-agenda items whose subject(s) fall under the Board's jurisdiction.) (Max 3 minutes each).**
3. **Comment from governmental representatives**
4. **Presentation/Discussion/Possible Action.**
 - a **Purchase of two (2) 6' folding tables (not to exceed \$200)**
 - b **Design and purchase of lawn signs and H holders (not to exceed \$900)**
 - i **How and who will distribute?**
 - c **Outreach table at July 3rd Heart of the Canyons Farmers Market (\$35)**
 - d **Table at Monica Rodriguez Disaster Prep event Sat May 18th (need permission, but no cost)**
 - e **Table at Monica Rodriguez Summer events (need permission, but no cost)**
 - f **Design and Printing of outreach flyers (\$58/50/\$117 or \$82.50/\$165) for qty of 150**
 - i **If 2-sided, what should be on other side?**
 - g **Purchase of table cloths (cost is around each \$275 each for 8 foot)**
 - i **What size?**
 - ii **How many?**



- iii Logo?
 - h Business card update
 - i Community document shredding event (unsure of true cost)
 - 5. Any additional agenda items.
 - 6. Final comments by Committee members.
 - 7. Adjournment.
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PUBLIC ACCESS OF RECORDS:

In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the FTDNC website at www.ftdnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Chair of this committee, Cindy Bloom at cindy.bloom@ftdnc.org.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

TELECOMMUNICATIONS RELAY SERVICE: It is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	English (toll free)	Spanish (toll free)
TTY/VCO/HCO to Voice	1-800-735-2929	1-800-855-3000
Voice to TTY/VCO/HCO	1-800-735-2922	1-800-855-3000
From or to Speech-to- Speech	1-800-854-7784	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.ftdnc.org

EXHAUSTION OF ADMINISTRATIVE REMEDIES: If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.