

Alisa Clairet

Daniel Davis

Dawn Jacobs

Jaycynda Trifone-Woodruff

Jess Lewis

Joshua Jeffrey

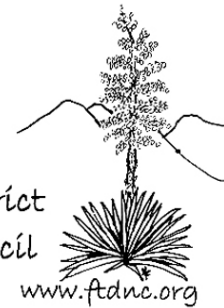
Kevin J. Davis

Laurie Thoms

Michael Carpenter

Sharon Washington

Foothill Trails District
Neighborhood Council



FOOTHILL TRAILS DISTRICT NEIGHBORHOOD COUNCIL RULES AND ELECTIONS COMMITTEE MEETING MINUTES

**April 24, 2017, 7:00 PM TO 9:00 PM
FTDNC OFFICE**

9747 Wheatland Ave, Shadow Hills, CA

Regularly scheduled meetings will be the last Monday of each month at 7pm

Administrative Tasks (10 minutes)

1. Call to order and the Pledge of Allegiance. *Meeting called to order at 7:10 PM.*
2. Roll call, attendance report and declaration of a quorum *Kevin Davis, Joshua Jeffrey, and Jaycynda Trifone-Woodruff in attendance. Chair declares quorum.*
3. Opening comments by the Chair. *N/A*

Reports and Announcements (20 Minutes)

(Reports and brief presentations only. For any detailed or lengthy questions, please follow up with the presenter outside so meeting may proceed as scheduled. Thank you.)

4. Reports by Public Representatives.
 - a) Government officials or representatives. *None in attendance.*
 - b) Other community groups. *None in attendance.*
5. Committee Reports (**Max 5 minutes each**). *None Noted.*
6. Representative Reports (**Max 5 minutes each**). *None Noted.*
7. Public Comment (Presentations are limited **to non-agenda items whose subject(s) fall under the Committee's jurisdiction.**). *None Noted.*

Rules and Elections Committee Items (80 minutes)

8. Welcome stakeholders who wish to join the Rules and Elections Committee. *None Noted.*
9. **Presentation/Discussion/Possible Action** to recommend additions, modifications, or deletions to the FTDNC Bylaws. *No recommendations noted. No action taken, item **Tabled**.*
10. **Presentation/Discussion/Possible Action** to recommend additions, modifications, and deletions to the FTDNC Standing Rules. *Joshua Jeffrey began discussions on the structure of the Budget committee. Because of the current language in the Standing Rules, both Vice Presidents of the Neighborhood Council are members of the Budget Committee. If the Vice-Chair is also a member of the Board, the committee becomes a quarter-quorum of the Board. In order to respect individual committee autonomy, the Committee decided to temporarily hold off any recommendations until after hearing from the Budget Committee. Joshua Jeffrey and Jaycynda Trifone-Woodruff would present the information to Budget and report back on their recommendations. No action taken, item **Tabled**.*

11. **Presentation/Discussion/Possible Action** to develop policy on 2020 Elections cycle, Council File 151022-S2 regarding online voting, and Council File 04-1935-S1 regarding election voting experience improvements. *Joshua Jeffrey reported that in last February's DONE Council report, there was information regarding the upcoming Council elections and a boiler plate letter for council's to express their opinion. The committee discussed various options for the next election. Motion (Kevin Davis, Seconded by Jaycynda Trifone-Woodruff): I move that the Committee recommends to the General Board, that current Board terms be extended for another year, and that we make no formal recommendation about Boards that have staggered terms. 3 Yes, 0 No, 0 Abstentions. Motion carries.*
12. **Presentation/Discussion/Possible Action** to develop a forum or procedure for discussion on City action, like Council Files, ordinances, department policy changes, that are outside normal Committee jurisdiction. *The Committee discussed options for discussing issues outside regular Committee channels. The Committee determined that it was not necessary to change acting policy of having these items at Executive and General Board meetings. No action taken.*
13. Items from the floor. *None noted.*

Housekeeping (10 minutes)

14. **Presentation/Discussion/Possible Action** to amend and/or approve any outstanding Rules and Elections Committee Meeting Minutes *February's and March's Minutes were unavailable at the meeting. No action taken, item Tabled*
15. Final Comments. *None Noted*
16. Adjournment *Meeting unianimously adjourned.*

PREPARED BY: Joshua Jeffrey

CHAIR SIGNATURE: _____

PUBLIC ACCESS TO MEETING DOCUMENTS - Agendas are posted for public review at the FTDNC Headquarters, 9747 Wheatland Avenue, Shadow Hills, CA and on the FTDNC.org webpage. You can also receive agendas via email by sending a request to be added to FTDNC email blast to foothilltrails@gmail.com and/or by subscribing to the L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: FTDNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kevin J. Davis, Board President via email at president@ftdnc.org